

## ITU ICT Households Short Questionnaire 2017

### SAMPLE QUESTIONNAIRE

Please complete the Answer and Notes columns in the table below.

Black cells must NOT be completed. Please do NOT modify or delete any of the black cells.

All numerical data must be entered WITHOUT any punctuation, i.e. no apostrophes, commas, spaces, etc.

All financial data (tariffs, revenues, capital expenditure) should be provided in LOCAL currency.

Section	Question
<b>Contact Information</b>	Name of the Organisation
	Title (Mr, Ms)
	First name
	Last name
	E-mail
<b>Survey information</b>	<b>Name of survey</b>  Please provide the name (in English) of the survey where this information was collected. If the information was collected through several surveys for a given year, include all.
	<b>Type of survey (survey vehicle)</b>  Indicate the type of survey where the information was collected: e.g. ICT stand-alone survey, multi-purpose household survey, household budget/expenditure survey, other types of household surveys, census etc.
	<b>Sampling frame</b>  Describe the sampling frame, e.g. household register, census, etc, including any inaccuracies such as undercoverage and duplication
	<b>Sampling design</b>  Describe the sampling design used (stratification, sampling stages), including the coverage and other relevant criteria to defining the sample (e.g. geographic scope, age groups, household characteristics)
	<b>Sampling unit</b>  Indicate the sampling unit. Depending on the survey, it can be the household, or the individual, or both.
	<b>Sample size</b>  Indicate the number of statistical units included in the sample.
	<b>Scope of individuals replying to the individual level ICT questions</b>  Describe the in-scope population for questions about individuals' use of the Internet, ICT skills and mobile phone ownership, e.g. all individuals, individuals 5 years and older, individuals between 10 and 74 etc., Please include also any significant limitations on the scope or coverage.
	<b>Response rate</b>  Indicate the proportion of sampling units that responded to the survey, for each unit type, households and individuals.

<b>Survey information</b>	<b>Reference period for ICT questions to individuals</b>  Indicate the reference period for questions about Internet use, ICT skills and mobile phone ownership, e.g. last week, last 3 months, last 12 months etc. In case a reference period was not used in the survey, but a question on frequency was directly related to the questions, please indicate the reference period used for the values reported in this questionnaire.
<b>Household ICT access</b>	<b>HHA_HHTotalHousehold - TOTAL NUMBER OF HOUSEHOLDS</b>  Indicate the total number of households in the country or (if different) the number of households to which the values on households with computer and with Internet (see indicators below) refer.
	<b>HHA422_HHTotalHousehold - HH4: Number of households with a computer</b>  Indicate the total number of households with a computer. A computer refers to a desktop computer, a laptop (portable) computer or a tablet (or similar handheld computer). It does not include equipment with some embedded computing abilities, such as smart TV sets, and devices with telephony as their primary function, such as smartphones.
	<b>HHA4213_HHTotalHousehold - HH6: Number of households with Internet access</b>  Indicate the total number of households with Internet access. The Internet is a worldwide public computer network. It provides access to a number of communication services including the World Wide Web and carries e-mail, news, entertainment and data files, irrespective of the device used (not assumed to be only via a computer – it may also be by mobile telephone, tablet, PDA, games machine, digital TV etc.). Access can be via a fixed or mobile network.
<b>Individual target population</b>	<b>HHU_HHTotalIndividual - TOTAL TARGET POPULATION</b>  Indicate the total number of the target, or in-scope, population of the survey, i.e. the total number of individuals to which the indicators on individual use of ICTs refer.
	<b>HHU_HHCMale - Total number of individuals, male</b> Indicate the total number of men in the target population.
	<b>HHU_HHCFemale - Total number of individuals, female</b> Indicate the total number of women in the target population.
<b>HH7: Individuals using the Internet</b>	<b>HHU4212_HHTotalIndividual - Total number of individuals using the Internet</b>  Indicate the total number of Internet users. Use of Internet should be recorded is irrespective of the device used (not assumed to be only via a computer – it may also be by mobile telephone, tablet, PDA, games machine, digital TV etc.). Access can be via a fixed or mobile network.  HHU4212_HHCMale - Number of individuals using the Internet, male  HHU4212_HHCFemale - Number of individuals using the Internet, female

<b>HH18: Individuals who own a mobile phone</b>	<b>HHU271own_HHTotalIndividual - Total number of individuals who own a mobile phone</b>  Indicate the total number of individuals who own a mobile phone. An individual owns a mobile cellular phone if he/she has a mobile cellular phone device with at least one active SIM card for personal use. It includes mobile cellular phones supplied by employers that can be used for personal reasons (to make personal calls, access the Internet, etc.) and those who have a mobile phone for personal use that is not registered under his/her name. It excludes individuals who have only active SIM card(s) and not a mobile phone device.
	HHU271own_HHCMale - Number of individuals who own a mobile phone, male
	HHU271own_HHCFemale - Number of individuals who own a mobile phone, female
<b>HH15: Individuals with ICT skills, by type of skill</b> <b>Indicate the total number of individuals that have undertaken the following computer-related activities</b>	HHU781c_HHTotalIndividual - Copying or moving a file or folder
	HHU781d_HHTotalIndividual - Using copy and paste tools to duplicate or move information within a document
	HHU781e_HHTotalIndividual - Sending e-mails with attached files (e.g. document, picture, video)
	HHU781f_HHTotalIndividual - Using basic arithmetic formulas in a spreadsheet
	HHU781i_HHTotalIndividual - Connecting and installing new devices (e.g. a modem, camera, printer)
	HHU781s_HHTotalIndividual - Finding, downloading, installing and configuring software
	HHU781p_HHTotalIndividual - Creating electronic presentations with presentation software (including images, sound, video or charts)
	HHU781t_HHTotalIndividual - Transferring files between a computer and other devices
HHU781w_HHTotalIndividual - Writing a computer program using a specialized programming language	