PRELIMINARY PP-18 DRAFT TIME MANAGEMENT PLAN (29 OCTOBER – 16 NOVEMBER 2018)

v. 18 July 2018

		WEEK 1		WEEK 2		WEEK 3
		29 October		5 November		12 November
	09.30	Heads of Delegation Meeting	09.30	Plenary (1.5h): - Elections: RRB & Council	08.30	Steering Committee
	11.00	Opening Ceremony	12.30	followed by Committee 5 (1.5h) Committee 6 (1.5h)	09.30 - 12.30	Committee 6 (3h) Committee 5 (1.5h) followed by WG-PL (1.5h)
M O N D A Y	14.30 17.30	First Plenary (3h): - Conference structure, committee set- up, chairmanship, allocation of documents, org. of work - Other organizational matters - Set definitive upper limit of contributory unit - Set deadline for definitive choice of class of contribution - Policy statements	14.30 _ 17.30	WG-PL (1.5h) Committee 5 (1.5h) followed by Committee 6 (1.5h)	14.30 _ 17.30	Plenary (1.5h) followed by Committee 5 (1.5h) Committee 3 (1.5h)
	17.30	Steering Committee		Chlorophan		42 November
T U E S	09.30 _ 12.30	30 October Plenary (3h): - Policy statements WG-PL (1.5h) followed by Committee 5 (1.5h)	09.30 _ 12.30	6 November Plenary (1.5h) followed by Committee 6 (1.5h) WG-PL (1.5h)	09.30 - 12.30	Plenary (1.5h) followed by Committee 6 (end) (1.5h)
D A Y	14.30 - 17.30	Plenary (3h): -Policy statements Committee 2 (3h) Committee 6 (3h)	14.30 - 17.30	Committee 5 (1.5h) followed by WG-PL (1.5h) Steering Committee	14.30 - 17.30	WG-PL (end) (1.5h) followed by Committee 5 (end) (1.5h) Steering Committee
		31 October		7 November		14 November
W E D	09.30 - 12.30	Plenary (3h): - Policy statements Committee 3 (3h) WG-PL (3h)	09.30 - 12.30	Committee 2 (end) (3h) Committee 6 (3h)	09.30 - 12.30	Plenary (3h): - Committee 3 report to PL
N E S D A Y	14.30 - 17.30 23.59 GVA time	Plenary(3h): - Policy statements Committee 5 (1.5h) followed by Committee 6 (1.5h) Proposed deadline for definitive choice of class of contribution	14.30 _ 17.30	Committee 5 (3h) WG-PL (3h)	14.30 _ 17.30	<mark>Plenary</mark> (3h)
		1 November		8 November		15 November
T H U	09.30 - 12.30	Plenary (3h): - Elections: SG & DSG - Policy statements WG-PL (1.5h, start at 11.00)	09.30 - 12.30	Committee 6 (3h) Committee 5 (3h)	09.30 - 12.30	<mark>Plenary</mark> (3h)
R S D A Y	14.30 - 17.30	Plenary (3h): - Policy statements - Elections: SG/DSG cont. or Directors Committee 6 (1.5h, start at 16.00) Steering Committee	14.30 - 17.30	WG-PL (1.5h) followed by Plenary (1.5h): - Committee 2 report to PL Steering Committee	14.30 - 17.30	<mark>Plenary</mark> (3h)
		2 November		9 November		16 November
F R I D	09.00 - 12.00	Plenary (1.5h): - Elections: Directors (cont.) - Policy statements followed by Committee 5 (1.5h) WG-PL (1.5h)	09.00 - 12.00	Committee 6 (3h) Committee 5 (3h)	09.00 09.30 12.00	Plenary (0.5h) Extraordinary session of the Council (2.5h)
A Y	14.30 - 17.30	Plenary (3h): - Policy statements - Elections: Directors cont. Committee 6 (1.5h, start at 16.00)	14.30 _ 17.30	WG-PL (3h)	14.30 - 17.30	Plenary (3h): - Signing and closing ceremonies